

**Dr. George M. Weir Elementary School
Parent Advisory Council (PAC)
Annual General Meeting
Monday, June 20, 2022
6:30-8:00pm**

In Attendance:

Hailey (PAC Chair)	Marsella (Treasurer)	Gloria (Secretary)
Maxine (Vice-Chair)	Anshuman (DPAC Representative)	Emma
Lisa	Laila	Karina
Iris	Indu	Juan Carlos

Principal: Heather Gascoigne
Vice Principal: Riley McMitchell

1. Call to Order (Hailey)
2. Land Acknowledgement (Hailey)
3. 2021-2022 Recap of PAC Activities (Hailey)
Due to the continuation of Covid, the primary fundraising initiative this school year was Hot Lunch.

Hot Lunch Fundraising Program (every Thursday)

- 3399 pizza lunches
- 855 Subway sandwiches

Sports Day Pizza Lunch & Snacks (June 10, 2022)

- Complimentary lunches for students and staff

Staff Appreciation Lunch - Mini Graze Box (June 27, 2022)

- Delivery to Weir staff on the last week of school

4. 2021-2022 Financial Report Update (as of June 13, 2022)

FUNDRAISERS	FUNDS RAISED
Hot Lunch	\$6854.70
Spirit Wear	\$67.42
Teacher Appreciation Gift	\$1208.79
TOTAL RAISED FOR 2021-2022	\$8130.91

Dr. George M. Weir Elementary School PAC
Statement of Revenue & Expenses for 2021/2022 School Year
For the Year September 1, 2021 - August 31, 2022

Revenue	PAC Account	Gaming Account
Gaming Grant 2020/2021	\$ -	\$ 7,640.00
Interest Revenue		\$ -
Direct Drive Donations	\$ -	
Movie Night	\$ -	
Book Fair	\$ -	
Hot Lunch	\$ 6,854.70 *	
Fundraising (Grade 7 Masks)		
Spirit Wear	\$ 67.42 *	
Sports Day	\$ -	
Strings		
Teachers Appreciation	\$ 1,208.79 *	
Total Revenue	<u>\$ 8,130.91</u>	<u>\$ 7,640.00</u>
Expense		
Sports Day Pizza		\$ 1,254.47
Dispersement of PAC Budget	\$ 9,250.00	
Munchalunch Fees (2021/2022)	\$ 336.00	
Total Expense	<u>\$ 9,586.00</u>	<u>\$ 1,254.47</u>
Revenue over Expenses for Year	\$ (1,455.09)	\$ 6,385.53
Surplus, Beginning of School Year	\$ 45,309.66 **	\$ 34,452.82
Surplus, as of June 13, 2022	<u>\$ 43,854.57</u>	<u>\$ 40,838.35</u>

Current PAC Account Balance: \$ 43,854.57 \$ 40,838.35 Current Gaming Account Balance

NOTES:

* Net Profit. Total CC fees for Hot Lunch: 722.79 Total CC Fees for Teachers Appreciation = \$46.21. Total CC Fees for Spirit Wear = \$2.58

** Include PAC Grad Activities Carry Forward Amounts - 2018/2019 = \$2990.03; 2019/2020 = \$3598.03

Other Expenses:

(1) Munchalunch Program Fee \$336 (Due August 1st, 2022) for Year 2022/2023

5. PAC Budget Proposal 2022-2023

The 2022-2023 PAC Budget, as seen below, was discussed and unanimously approved.

ANNUAL BUDGET - CURRENT YEAR & DRAFT 2022-2023 BUDGET				
	2021-2022	2022-2023		
		From PAC Gaming a/c	From PAC General a/c	
PAC Administrative Supplies	\$100.00		\$100.00	- to facilitate PAC's routine administrative tasks throughout the year
Art Fund	\$350.00	\$350.00		- to fund art supplies needed to decorate hallway bulletin boards
Bursaries	-		\$200.00	- financial assistance (i.e., hot lunches) for families who need it
Class Fieldtrip Fund	-	\$3,800.00		-\$10 per student; based on estimated enrollment of 380 students
Grade 12 Killarney Secondary Scholarship	\$350.00		\$350.00	- annual scholarship for 1 Weir alumni graduating from Killarney Secondary School
Grade 7 Camp Buses	\$1,000.00	\$1,500.00		- to fund bus rental for Grade 7 camp
Movie Night License	-	\$430.00		- to fund movie license needed for hosting Movie Nights
PAC: Meeting Childminding	-		\$100.00	-\$10 for each Grade 7 babysitter @ in-person PAC meetings (based on five in-person meetings)
Performing Arts	\$800.00	\$1,000.00		- hiring of an outside performing arts group for students
Presentation: parents speakers	-		\$1,000.00	- SafeSchoolsTogether talk/workshop on internet safety & cyber security for children
Principal's Fund	\$500.00		\$500.00	- discretionary fund for principal
Sports Day	\$500.00	\$500.00		- to cover costs related to Sports Day
Sports Equipment	\$500.00	\$500.00		- funding for sports equipment
Staff Appreciation	\$150.00		\$150.00	- to help cover the cost of the annual staff appreciation luncheon &/or gift to departing staff
Teacher Class Fund	\$4,250.00		\$4,250.00	- funding for each classroom & resource teachers for teaching material
Vice-Principal's Fund	\$500.00		\$500.00	- discretionary fund for vice-principal
MunchaLunch Fees	\$340.00		\$340.00	- annual fee paid to use the MunchaLunch platform
Student Awards	\$500.00	\$500.00		- certificates, Weir pencils for monthly student recognition awards
Discretionary Fund	-		\$500.00	- to be used for one-time expenses that are not covered by other budget lines
Total Annual Budget:	\$9,840.00	\$8,580.00	\$7,990.00	\$16,570.00
Total All Budget:		\$13,980.00	\$7,990.00	sum of Gaming + PAC General figures = \$21,970.00
LESS - potential cash on hand after 2021-22 expenses:		\$40,838.35	\$42,495.78	- figures taken from calculations above
Surplus, potential account balance after "Total All Budget":		\$26,858.35	\$34,505.78	\$61,364.13
Estimated 2022-2023 Gaming Grant:		\$7,600.00		- based on 380 enrolling students
Potential account balance after 2022-23 Proposed Budget:		\$34,458.35	\$34,505.78	
DR. GEROG M. WEIR ELEMENTARY SCHOOL				
Weir PAC Financial as of June 13, 2022				
~ DRAFT BUDGET ~				
		GAMING A/C	PAC GENERAL A/C	NOTES
Account Balance as of June 13, 2022		\$40,838.35	\$43,854.57	- as per Statements of Revenue & Expenses for 2021-2022 School Year
Provision (as of June 13, 2022)				
- Staff Appreciation Gift			\$1,208.79	mini graze boxes, drinks, thank-you cards
- gifts for departing staff			\$150.00	Heather Gascoigne, Mary Yeo (supervision aide), Surya Udayabhanu (support worker)
Account balance after Provision:		\$40,838.35	\$1,358.79	\$42,197.14
Projected available cash after 2021-2022 expenses:		\$40,838.35	\$42,495.78	* \$83,334.13
* include PAC Grad Activities carry forward amounts of \$6597.06 (2018/19 = \$2999.03; 2019/20 = \$3598.03)				
PROPOSED BUDGET FOR 2022-2023				
Proposed "One Time" Expenses for 2022-2023 school year:				NOTES
- canvas print of the "Weir Handprint" project		\$500.00		- to be hung at the new school hallway
- new school "welcome back" event		\$1,000.00		
- special Weir t-shirts to commemorate opening of new school		\$4,000.00		- one each for all Weir students (free of charge)
- Weir banner flag		\$400.00		- to be used at school sporting events
		\$5,400.00	*	
* all items to be funded by the Gaming grant				

*Considerations for budget even though the account looks very healthy in terms of funds available currently

- maintenance of existing playgrounds at Weir: Intermediate playground almost 15 years old; could need replacement or maintenance soon
- potential damage to playgrounds after seismic construction? Who would be liable? VSB or Weir?
- Heather mentioned that for future playground structure in the case of replacement down the road to consider an “all sizes are welcome” type of playground instead of structures that cater only to primary or intermediate students as she has noticed that older students tend to not play on them as much after Grade 5. (most are on the field playing soccer, etc.)
 - i.e. younger students on intermediate playground are getting hurt (3 broken arms in the last 5 years)
- Riley mentioned an excellent & accessible playground structure for all ages at Mount Pleasant Elementary – recently upgraded
- New site has wiring put in by the Board for a sound system in the gym, but they do not provide the sound system; may need PAC funds to purchase one
- Projector screen for new gym

6. PAC 2022-2023 Nominations

2022-2023 EXECUTIVES	
PAC Chair	Hailey Wong
PAC Vice-Chair	Maxine Shiu
PAC Secretary	Gloria Yong
PAC Treasurer	Isadora Lin, Marsella Lim
DPAC Rep	Anshuman Mehta
2022-2023 COMMITTEE LEADERS	
Hot Lunch	Karen Wong, Isadora Lin, Marsella Lim
Book Fair	<i>*vacant</i>
Sports Day	Isadora Lin, Marsella Lim
Fruit & Veggie Program	Katie Siomacco, Sherley Heck
Dairy Program	Katie Siomacco
Fundraising	Emma Kedar
Webmaster	Anshuman Mehta
Grade 7 Parent Coordinator	<i>*vacant</i>

- Nominations above were approved by those in attendance.
- The positions that are not filled will be brought up at the 1st PAC meeting of the new school year.

Hailey thanked the 2021-2022 executive and volunteers for all their time and effort during the school year to make the hot lunch program run smoothly. Without them, coordinating pickup and delivery to 3 different sites would have been very difficult.

***Important to note:** several of the Executive members and Committee Leaders will be “graduating out” with their children next year, and those vacated positions will need to be filled in order to continue to provide Weir students with many of the programs they now enjoy. At the first meeting in the fall, we need to bring that to the forefront, especially to the new incoming Kindergarten & primary grade parents so they can join and learn from those who have been volunteering for many years.

7. Principal & Vice-Principal’s Updates

Thank you from admin for families’ flexibility in regards to return date to new site:

- Projected finish date of the new building could be anywhere from the end of September – Remembrance Day weekend (mid-November)
- Movers require a 3-day weekend for all 3 sites to move back; the Pro D day in November provides a cushion for all staff to get set up, unpack, etc.
- Unknown factors causes delay: construction hours, supply shortages

School Annual Fees Schedule – office will send this out in September

Anticipated Fees – some items may change or be omitted

- \$35 school supplies
- \$20 performance fees (to bring in performances for whole school to enjoy throughout the year)
- \$8 - planners
- \$20 – licence fees ie. Mathletics, Raz-Kids
- Field-trip fees are at the discretion of classroom teachers

**A must-have performance (Heather’s recommendation after seeing it at MacCorkindale: “Release the Rhythm” \$800 – Diversity, Inclusivity, engaging for all ages

Grade 7 Camp

- Teachers reported activities brainstormed reflects the wishes of Grade 7 students
- Proposing splitting up dates of Grade 7 camp starting next school year: 1 day in September (3rd week) for team building, 1 day at the end of June for celebration instead of the traditional 1 overnight stay (2 days total)
- Sasamat Camp still the preferred camp site – a bit on the pricier end, but worth it
- Family Tea during the day instead of a ceremony where everyone feels obligated to dress up; not so formal, less ceremonial

Welcome Back Event (will definitely happen)

- Contingent upon date of return

Carleton Elementary Catchment Border Redrawn – effective 2023

- Currently most Carleton students are at Cunningham; when the fire happened 5 years ago, some students relocated to MacCorkindale

- the proposal is to divide the Carleton catchment into 3 parts which will expand the Cunningham, Weir and MacCorkindale catchments.
- Considerations: prioritize convenience and choice for VSB families, optimize the use of seismically safe space at Weir, safe travel to school
- Very good news for Weir: means increase in enrollment as early as Fall 2023
- No change for the 2022-2023 school year

First In-Person Assembly – Wednesday June 22 @ 1:30pm-2:30pm

- All 3 sites will be together for the 1st time in 2 years
- Program includes: strings performances, Grade 7 speeches, year-end slide show, good-byes to staff (Ms. Yeo – supervision aide, Ms. Gascoigne)

All brand-new furniture at Weir!

- all old existing furniture will be left at swing sites
- Flexible arrangements (ie. tables that flip & have white boards on them for, furniture on wheels)
- Kam Sahota & Vanessa Adrian looking into outdoor education grants
- New building has 19 classrooms; currently have 15 divisions – lots of opportunity to grow in enrollment

Miscellaneous: despite the drop in enrollment over the past 2 years, Weir has maintained all the staffing at 3 sites (added supervision aide); Heather thanks the generosity of the Board

8. Meeting adjourned at 7:45pm