

Dr. George M. Weir  
2900 East 44th Avenue  
Vancouver, BC V5R 3A8

**Minutes for Thursday, June 18, 2020 PAC AGM**

**Date and Time:** Thursday, June 18, 2020, 7:00pm - 8:30pm

**Location:** virtual Zoom Meeting hosted by Hailey Wong (PAC Chair)

**PAC Attendance (in order of sign-in):** Nicole Lee, Grace Lo, Winnie Huang, Katie Siomacco, Isadora Lin, Lisa, Sam, Karen Wong, Patty Com, William Lee, Gloria Yong, Jeremy Liao

**PAC Executives:**

**Chair:** Hailey Wong

**Co-Chair:** Maxine Shiu

**Treasurer:** Marsella Lim

**Secretary:** JoAnn Ng

**Administrators:**

**Principal:** Heather Gascoigne

**Vice-Principal:** Cindy Neufeld

1. Call to Order: Hailey Wong, 7:00pm, Welcome to PAC's first virtual meeting on Zoom (in response to COVID-19 social distancing measures).

2. Recap of PAC 2019-2020 Activities:

- Welcome Back Coffee Morning was held on Sept. 3, 2019, the first day of school. It was an opportunity for parents and guardians to socialize while they waited for their children, and very well received.
- Hot Lunch was held every Thursday. Even in this shortened school year, PAC was able to hold 24 hot lunches.
- Fruit and Veggie program occurred on Tuesdays, approximately once a month, and was open to all students, grades K to 7.
- Dairy program: offered dairy or soy milk to grades K-5 students once a month.
- Movie Night/Afternoon: *Monsters Inc.*, *The Grinch*, and *Abominable* were screened in October, December, and February, to enthusiastic audiences.

- Scholastic Book Fair: 2 Book Fairs were held this year, the first in October 2019, and the second in February 2020, much earlier than usual, due to Weir’s move to the three swing sites after Spring Break. This move also prevented Weir from hosting the annual year-end “Buy one, get one free” Book Fair.
- Stings program entered its 3rd year with 14 students meeting from 8:00am - 8:45am on Tuesdays and Fridays, from September 2019 to March 2020.
- Direct Drive Donations: ongoing fundraising throughout the school year.
- Teacher & Staff Appreciation Luncheon: is held yearly to thank Weir teachers and staff for all the hard work and dedication they put in during the school year. This year’s luncheon was held on March 11, 2020, before the staff was dispersed to the 3 swing sites.
- Hand Print Mural Project: Weir students and staff placed colourful handprints on panels on the gym wall. The resulting mural will be printed on canvas to be hung up at the new school, and postcards are being printed to give to each student at the end of the year as a keepsake of their old school. This project was designed to commemorate the closing of the original Weir school and to create a memento to present to the new Weir elementary upon its reopening.

### 3. PAC 2019-2020 Financial Reports:

Financial Update of Grade 7 Fundraisers - a Gr. 7 Parent-led subcommittee for the period of September 2019 to March 2020:

Movie Nights (proceeds from movie ticket sales)	\$ 546.50
Purdys Chocolate	\$ 3,776.85
Popcorn Sales	\$ 1,194.91
Pizza Lunch	\$ 745.55
Others (Gr. 7 Hoodies, Winter Concert, Direct Donation)	\$ 1,101.62
<b>Total Grade 7 Money Raised in 2019-2020</b>	<b>\$ 7,365.43</b>

- Unfortunately, Grad Camp and othe year-end activities had to be cancelled due to COVID-19, but Grade 7 teachers Ms. Lee and Ms. Hsu arranged for a Playland Grad Gift Pack and Grade 7 Yearbook be given to each graduating student. In addition, a plaque featuring the class of 2020, the last class to graduate from the original Weir elementary will be displayed in the new school.

- Grade 7 Grad Parent Rep, Katie Siomacco, expressed the desire for unused grad monies raised this year be forwarded to next year's grads, as it is uncertain if fundraising will even be possible in 2020/2021 due to COVID-19.

PAC Fundraising Recap - as of June 17, 2020:

Direct Drive	\$ 3,265.00	20%
Movie Nights (pre-orders+concession sales)	\$ 748.19	5%
Scholastic Book Fair (cash to PAC+books earned for library)	\$ 3,532.00	22%
Hot Lunch	\$ 7,848.43	48%
Spirit Wear	\$ 877.90	5%
Sports Day*	-	-
Total Money Raised for 2019-2020	\$16,271.52	100%

Note: \*no revenue from Sports Day, as it was cancelled due to COVID-19.

Dr. George M. Weir Elementary School PAC  
Statement of Revenue and Expenses for 2019/2020  
School Year for September 1, 2019 -August 31, 2020:  
-as of June 19, 2020-

<u>Revenue:</u>	<u>PAC Account</u>	<u>Gaming Account</u>
Gaming Grant	-	\$ 34,149.75
Interest Revenue	-	\$ 2.90
Direct Drive Donations	\$ 3,265.00	
Movie Night	\$ 748.19	
Book Fair	\$ 2,068.63	
Hot Lunch	\$ 8,518.02*	
Fundraising(gift cards/Purdys)	-	
Spirit Wear	\$ 877.90	
Sports Day	-	
Strings	<u>\$ 251.70**</u>	
Total Revenue =	<u>\$15,729.44</u>	<u>\$ 34,152.65</u>

<u>Expenses:</u>	<u>PAC Account</u>
Disbursement of PAC budget	\$ 10,725.00
Office Supplies	\$ 45.99
Welcome Back Coffee	\$ 46.17
Foodsafe Certificate (Fruit & Veg)	\$ 115.00
Credit Card Transaction Fees	<u>\$ 669.59</u>
Total Expenses =	<u>\$ 11,601.75</u>

Revenue over Expenses for Year	\$ 4,127.69
Surplus, Beginning of School Year	<u>\$ 36,749.57</u>
Surplus, as of February 29, 2020	<u>\$ 40,877.26</u>

Current PAC Account Balance:	\$ 40,877.26
Current Gaming Account Balance:	\$ 34,152.65

-as of April 1, 2020-

Notes: \*Hot Lunch includes \$ collected from students for April 2, 2020 - June 18, 2020. Money will be carried forward to the new school year.

\*\*Strings fees were paid until June 2020. Strings program ceased before Spring Break, money has been returned to students as a refund for the remainder of the year (April - June 2020).

#### 4. PAC 2020-2021 Budget:

The 2020-2021 PAC Budget, as seen below, was discussed and unanimously approved.

GL	2020-2021	2019-2020
Administrative Supplies	\$100.00	\$100.00
Art Fund	\$350.00	\$350.00
Gr. 12 Killarney Secondary Scholarship (for Weir Alumni)	\$700.00	\$700.00
Grade 7 Camp Buses	\$1,000.00	\$1,000.00
Movie Night License	-	\$450.00
PAC: Meeting Childminding	\$100.00	\$100.00
PAC: Welcome Back Coffee	-	\$100.00
Performing Arts	\$1,600.00	\$800.00
Principal's Fund	\$500.00	\$500.00
Sports Day	\$500.00	\$500.00
Sports Equipment	-	\$500.00
Teacher Class Fund (based on 17 teachers @ \$250 each + 6 resource @ \$125 each)	\$5000.00	\$5,375.00
Vice-Principal Fund	\$500.00	\$500.00
MunchaLunch Fees	\$340.00	\$340.00
Year End Awards	\$500.00	\$500.00
<b>TOTAL:</b>	<b>\$11,190.00</b>	<b>\$11,815.00</b>

## 5. PAC 2020-2021 Election:

### 2019-2020 PAC Executives and Committee Leaders:

EXECUTIVES	2019-2020
PAC CHAIR	Hailey Wong
PAC VICE-CHAIR	Maxine Shiu
PAC SECRETARY	JoAnn Ng
PAC TREASURER	Marsella Lim
DPAC REPRESENTATIVE	<i>Vacant</i>
<b>COMMITTEE LEADERS</b>	
HOT LUNCH	Marsella Lim
BOOK FAIR	JoAnn Ng
SPORTS DAY	Hailey Wong & Marsella Lim
FRUIT & VEGGIE PROGRAM	Sherley Heck & Katie Siomacco
DAIRY PROGRAM	Katie Siomacco
WEBMASTER	Brian Yip
GRADE 7 PARENT COORDINATOR	Katie Siomacco

PAC Chair Hailey Wong thanked the 2019-2020 executive and Committee Leaders for their time and effort during the school year. She also strongly suggested that parents, especially ones with children in primary grades, to get involved, and for any that are interested, to shadow Leaders to learn the ropes of how the many programs are run. Several of the Executives and Committee Leaders will be “graduating out” with their children, and those vacated positions will need to be filled in order to continue to provide Weir students with many of the programs they now enjoy.

### PAC Election Results for 2020-2021:

#### Executives:

PAC Chair	Hailey Wong
PAC Vice-Chair	Maxine Shiu
PAC Secretary	JoAnn Ng
PAC Treasurer	Marsella Lim/ Isadora & William Lin*
DPAC Representative	Vacant

Committee Leaders:

Hot Lunch	Marsella Lim/ Isadora Lin*/Karen Wong*
Book Fair	JoAnn Ng/ Karen Wong*
Sports Day	Marsella Lim/ Isadora Lin*
Fruit & Veggie Program	Sherley Heck/ Katie Siomacco
Dairy Program	Katie Siomacco
Web Master	Brian Yip
Grade 7 Parent Coordinator	-to be decided in September

Note: \* individuals who will “shadow” Executive/Committee Leaders during the school year to learn what the position entails.

6. Staff News:

- Cindy Neufeld - Vice-Principal - has accepted a position in Parksville, BC
- Nataliia Kudryk - Div. 8/Gr. 4 - is leaving due to a drop in enrollment
- Pam Leigh-Spencer - Div. 16/Gr. 1 - is retiring
- Pinder Gill - SSW - is attending UBC to become a teacher
- Carly Raphael - substitute for Angela Wong’s maternity leave (Gr. 4)

7. Q and A Session: (questions submitted earlier via email or asked during the meeting)

**Q:** Has the Weir PAC committee reached out to the PAC committee at MacCorkindale and Champlain?

**A:** (Hailey) Weir PAC briefly reached out before the COVID-19 closure. In the current situation, everything has been put on hold, but hopefully collaboration will be possible in the future.

**Q:** What kind of changes are being made in consideration of COVID-19 to the normal programs that PAC runs? What will the fundraising programs look like during the seismic upgrade?

**A:** (Hailey) Due to the COVID-19 situation, any fundraising programs will need to be approved by the district. We will have to wait and see if these programs will be allowed to go ahead.

(Cindy) There can be no fundraising for any field trips(like Grade 7 Camp) until after December. Field trips will not be permitted before December.

**Q:** Will Hot Lunch be available at the new sites?

**A:** (Marsella) It depends on what suppliers are open for business, what day the students return, and if we are allowed to offer Hot Lunch due to COVID-19.

(Hailey) Hot Lunch would be available only to Weir students and they would not participate in any hot lunch programs run by the host schools, as Hot Lunch is a Weir fundraising program.

**Q:** What is the current PAC budget spending plan? How does the plan to fund itself during the transition period through non-Weir sites?

**A:** (Marsella) We do not know if we can fundraise at all due to COVID-19. However, we have enough funds to operate the budget for the next two years. That said, if it is possible, we will continue to fundraise.

**Q:** How are COVID-19 safeguards currently implemented in the classrooms and on the school grounds?

**A:** (Heather/Cindy) Schools are cleaned twice a day. Students wash/sanitize their hands before coming in or out of the school, and before and after both recess and lunch. Children take turns on the playground equipment, and there is directional tape inside and outside to help the students maintain social distance.

**Q:** If a second wave of COVID-19 comes in the fall when school re-opens, what is the school's safety plan to make sure everyone coming to school is safe?

**A:** (Heather) How many, how often, and when students return to school will be decided by the district. We will know more in September.

**Q:** What percentage of students decided to go back to school this June?

**A:** (Heather) Currently 15% of the student population have returned to school.

**Q:** How has the transition been for the students?

**A:** (Heather) The K-Gr. 5 students love all the attention they are getting being back in the classroom. Only about 8% of the Grade 6-7s returned. All said they missed their friends.

**Q:** Will class sizes be smaller going forward?

**A:** (Heather) No. Class sizes are mandated by the Ministry of Education. What will happen in September is unknown at this time.

**Q:** Will school come September be a hybrid of on-line and in-person learning?

**A:** (Heather) We have not been told yet. The district will follow whatever decision made by the Minister of Education and the Provincial Health Officer.

**Q:** Any thoughts of changes required for social distancing come September re-opening?

**A:** (Cindy) No, there will be no changes in social distancing measures.

**Q:** What will gradual entry look like in September for children starting Kindergarten?

**A:** (Heather) There has been no answer from the district yet.

**Q:** Are there still school bus services when we return to school in September?

**A:** (Heather) Yes, there will still be school bus services. Everything regarding busing will be finalized in September.



**Q:** What might schooling look like for students who need individualized services that will require closer contact and potentially making them more vulnerable to virus transmission?

**A:** (Cindy) Face masks, and hand washing is all that is required at this point. This may change in September.

**Q:** Will COVID-19 have any impact on the seismic upgrade timeline?

**A:** (Heather) I have not been given any information on that.

**Q:** Is there any future for the Strings program?

**A:** (Hailey) With the school being split in 3 sites, it is impossible to continue the Weir Strings program. The Strings instructor at Killarney Secondary proposed the idea of an after school Strings program that would be open to all neighbouring elementary schools. However, the future of such a program is unsure due to COVID-19.

**Q:** Can money be set aside for teachers who want to buy apps for their class?

**A:** (Hailey) PAC budgets for a Teacher Class Fund (Class teachers receive \$250.00 each, Resource teachers receive \$125.00 each) to spend on class expenses. A teacher could ask PAC for money to purchase an app. The PAC does not specifically budget for this, but goes on a case-to-case basis.

(Heather) Parents pay a school supplies fee. Some of that was used for purchasing workbooks, but is now used to pay for such apps as Mathletics and Epic. Additional apps are not covered by the school or by school fees.

**Q:** Will the school still use My Blueprint? As a parent, I don't like it, and would prefer Weir return to using Fresh Grade.

**A:** (Heather) We don't know. It may be mandated that we use My Blueprint by the Ministry of Education.

**Q:** Roughly how much does Grade 7 camp cost?

**A:** (Katie) Approximately \$280.00 per student. Parents were asked to pay \$200.00, and the Grade 7 Grad committee aimed to fundraise the remaining \$80.00/student. The goal was to raise \$7,000.00. This amount allows for students who may need camp subsidies, and to also subsidize other activities such as Playland and Grad. This does not include the \$1,000.00 PAC budgets for camp bus expenses.

**Q:** Is there reduction in teachers next year?

**A:** (Hailey) Yes, Weir has gone down one division, so one teacher, and one resource teacher will not be returning.

**Q:** Does this mean Weir has lower enrollment?

**A:** (Hailey) Yes, with the seismic upgrade and move to new temporary sites, some students have left Weir.

**Q:** What happens if the student numbers increase?

**A:** (Heather) The school board will hire another teacher. While the school population has gone down, Kindergarten registration at Weir is actually over the limit, and school enrollment will most likely be higher when the new school opens.

**Q:** Can we reduce the Hot Lunch credit card transaction fees by not allowing parents to make single, weekly purchases, and only allow one Hot Lunch order per session?

**A:** (Marsella) No, we don't plan on making Hot Lunch orders available only once at the beginning of each session, and closed to individual, weekly orders. While it would be great to reduce the transaction fees by having everyone order once at the start of each session, this isn't fair to parents who may be unable to pay for several weeks of Hot Lunch at once, and prevents students who might want to try Hot Lunch later from being able to.

#### 8. Principal and Vice-Principal's Update:

Heather: Thank you to the PAC and Weir parents for all their hard work and support during the school year. Wishing everyone a great summer and we'll see what comes in September. We do not have a new Vice-Principal yet, but will have one by September.

Cindy: Thank you all the Weir parents. I have enjoy my time here very much and will miss you all.

Heather: For parents, Weir's phone number will remain the same. Calls will go to Svetlana at either the main "office" at the Killarney site or to a cell phone. The administration will be spending time during the week at each school site.

9. Adjournment: 8:30pm

10. Next meeting: TBA