

Dr. George M. Weir Elementary

2900 East 44th Avenue

Vancouver, BC V5R 3A8

PAC ANNUAL GENERAL MEETING (AGM) MINUTES

Date and Time: Monday, June 17, 2019, 6:30pm

Location: Weir Staffroom

PAC Attendance (in order of sign-in sheet): Grace Sangha, Katie Siomacco, Gloria Yong, William Lee, Anshuman Mehta, Brian Yip

PAC Executives:

Chair: Hailey Wong

Vice-Chair: Maxine Shiu

Secretary: JoAnn Ng

Treasurer: Marsella Leung

Administrators:

Principal: Heather Gascoigne

Vice-Principal: Cindy Neufeld (absent)

1. Call to order and welcome: Hailey Wong, at 6:40pm.

2. PAC 2018-2019 Activities and Accomplishments:

Activities:

- PAC hosted our 2nd "Welcome Back Coffee Morning" with refreshments for parents and guardians on the first day of school.
- held the Hot Lunch program every Thursday this year.
- continued to run the Fruit and Vegetable program, Milk program, Movie Nights, Scholastic Book Fairs, Strings program, Direct Drive Donations, Gift Card/Purdys fundraisers, Sports Day concession and hot lunch, and the Teacher & Staff Appreciation Luncheon.

Accomplishments:

- Weir PAC Website: www.weirpac.weebly.com
- Weir PAC News: a subscription only weekly email sent to parents to keep them informed of upcoming important dates and events.
- Hot Lunch was held 34 out of 38 weeks this year. Over 5,830 lunches were served!
- PAC ran 2 Scholastic Book Fairs and a year-end "Buy One, Get One Free" Book Fair that added over \$1,600.00 in books to the Weir Library and over \$2,400.00 in funds to the PAC.
- held 3 Movie Nights this year to encourage community spirit, assist Grade 7's with fundraising for their Grad activities, and raise funds for the PAC.
- replaced old, broken sports equipment and purchased new equipment for student use during gym, recess and lunch hours. Equipment included: balls, badminton racquets, and croquet sets.
- Technology program: completed payment of the iPad lease this year, resulting in the addition of 30 iPads to the school.
- Sports Day: sponsored/paid for this year's Harry Potter themed Sports Day (Dumbledore costume, face paint supplies, air horns), provided watermelon as recess snacks for students, staff, high school student and parent volunteers, and lunch for the Killarney volunteers. Ran the concession and Hot Lunch programs.
- Strings program: continued for a second successful year. Strings students participated in both the Winter and Spring concerts at Weir, and were invited to perform at Killarney Secondary School's Winter and Year-end concerts. Strings will continue in the 2019-2020 school year, open to Grades 3-7.

3. Financial update - Grade 7 Fundraisers:

- Grade 7 Direct Donations
- 3 Movie Nights - received proceeds from ticket sales
- December Candy Gram sale
- Popcorn Sales - run from end of January until May 2019
- Hot Dog Lunch sales
- Bottle Drive

- Run-a-thon held by Mr. Chai's grade 7 class

Grade 7 Fundraisers raised almost \$8,000.00 in 2018-2019.

4. Financial Update - Scholastic Book Fairs:

- 2 Book Fairs were held in October 2018 and April 2019
- 1 "Buy One Get One Free" special Book Fair was held in June 2019

Scholastic Book Fairs acquired over \$1,600.00 worth of books for the Weir library and raised over \$2,400.00 cash for the PAC. In total, over \$4000.00 in cash and books was raised in 2018-2019.

5. Fundraising Recap (as of June 14, 2019):

Financial Breakdown(% of amount raised over 2018/2019):

- 43% - Hot Lunch - approx. \$10,500.00
- 21% - Direct Drive - approx. \$5,200.00
- 17% - Scholastic Book Fairs (cash + book value) - approx. \$4,200.00
- 8% - Sports Day - approx. \$2,000.00
- 6% - Movie Nights (pre-orders+concession sales) - approx. \$1,200.00
- 5% - Fundraising(gift cards, White Spot, Purdys) - approx. \$1,100.00
- >1% - Spirit Wear - approx. \$100.00
- Total Money raised for 2018-2019 = approx. \$24,500.00

6. Statement of Revenue and Expenses for 2018/2019 School Year (as of June 17, 2019):

- further financial details are available upon request.

7. PAC 2019/2020 Budget Proposal for Discussion and Voting:

Proposal continue to fund the following expenses:

- Administrative Supplies
- Art fund
- Gr. 12 Killarney Secondary Scholarships (one boy, one girl, who must have attended Weir for minimum of 4 years)
- Grade 7 Camp Buses

- Movie Night license - increase of \$50.00 from last year
- PAC evening meeting childminding
- PAC "Welcome Back Coffee Morning"
- Performing Arts
- Principal's Fund
- Vice-Principal Fund
- Sports Day
- Sports Equipment
- Teacher Class Fund (based on 18 class teachers and 7 resource teachers)
- Munch-a-Lunch fees - increase of \$40.00 from last year
- Year End Awards

Vote to approve the 2019/2020 Budget was unanimous.

8. "Who's Who in the Zoo?" - 2018/2019 Weir PAC:

EXECUTIVES

- PAC Chair: Hailey Wong
- PAC Vice-Chair: Maxine Shiu
- PAC Secretary: JoAnn Ng
- PAC Treasurer: Marsella Leung
- DPAC Representative: Vacant

COMMITTEE LEADERS

- Hot Lunch: Marsella Leung and Angie Harianto(graduating out)
- Book Fair: JoAnn Ng and Michelle Chiang(absent, unable to continue)
- Sports Day: Hailey Wong and Marsella Leung
- Fruit and Veggie program: Sherly Heck and Winnie Huang(unable to continue)
- Dairy program: Winnie Huang and Margaret Szeto(both unable to continue)
- Webmaster: Brian Yip

- Grade 7 Parent Co-ordinator: Marsella Leung(graduating out)

9. PAC Elections for 2019-2020 results:

EXECUTIVES:

- PAC Chair: Hailey Wong
- PAC Vice-Chair: Maxine Shiu
- PAC Secretary: JoAnn Ng
- PAC Treasurer: Marsella Leung
- DPAC Representative: vacant

COMMITTEE LEADERS:

- Hot Lunch: Marsella Leung
- Book Fair: JoAnn Ng
- Sports Day: Hailey Wong and Marsella Leung
- Fruit and Veggie program: Sherly Heck and Katie Siomacco
- Dairy program: Katie Siomacco
- Web Master: Brian Yip
- Grade 7 Grad Co-ordinator: Katie Siomacco

10. New/Other Business:

Gaming Grant

- Weir PAC submits an application each June to apply for a portion of government gaming revenues to support a broad range of programs and services at the school. The final decision on the application and amount of money granted to the school is given in September.
- A motion was made to set aside \$10.00 per student from the gaming grant funds to be used to help subsidize class field trips. Weir's projected enrollment for 2019/2020 is 410 students, so it was proposed to set aside \$4,100.00. The vote in favour was unanimous, and the motion passed.
- money will continue to be set aside for future playground maintenance/upgrades.

11. Principal Update from Ms. Gascoigne:

- Seismic Update: Ms Gascoigne met with the principals of MacCorkindale and Champlain Heights to see where Weir students will likely be located in the swing sites. MacCorkindale will host K-Gr.2 (5 classes), and the classes, while not all together, will be close to each other. Gr.2-5 (8 classes) will be in 3 separate areas at Champlain Heights. Killarney Secondary will be the location of the Gr.6-7s (5 classes), where Weir students will be separated from the high school population in 6 classrooms in the B Wing.
- Ms Lekich is retiring at the end of this year, and Ms. Wong has been hired to replace her.
- Adam, the school counselor, is leaving. A new counselor has not yet been named.
- Ms. Neufeld will be returning as Vice-Principal next year.
- Ms. Gascoigne will be returning as Principal next year.
- VSB calendar for 2019-2020 school year will be out soon. School fees for next year will also be released soon.

12. Open to the floor:

Q: *Where will the school iPads, carts, charging stations, etc. go once Weir moves to the new schools?*

A: To be decided.

Q: *What will the school supply be for the upcoming year?*

A: It will most likely increase to \$30.00-\$35.00, after being kept at \$25.00 for some years.

Q: *Did PAC do anything for Ms. Lekich for her retirement?*

A: PAC presented Ms. Lekich with a \$100.00 gift card to her favourite restaurant in honour of her retirement and to thank her for all she has done at Weir.

Q: *Could PAC absorb the cost of the Performance fee that parents pay using Grant money?*

A: PAC uses \$800.00 of Grant funds to pay for one performance. Parental fees help pay for additional performances.

13. Meeting Adjourned at 8:22pm.