

Dr. George M. Weir Elementary School

2900 East 44th Avenue

Vancouver, BC V5R 3A8

### **Minutes for September 17, 2018 PAC Meeting**

**Date and Time:** Monday, September 17, 2018  
6:30pm - 7:30pm

**Location:** Dr. George M. Weir School staffroom

#### **PAC Attendance (in order of sign-in sheet):**

Annie Jew	Shuling Zhang	Abby Xu	Aranildo Lima
Viru Rocha	Juan Carlos Castro	Veronica Lau	Iris Rodrigues
Margaret Szeto	Christopher Szeto	Sherly Heck	Winnie Huang
Patricia Com	Gloria Duong	Angie Harianto	William Lee
Brian Yip			

#### **PAC Executives:**

**Chair:** Hailey Wong  
**Co-Chair:** Maxine Shiu  
**Treasurer:** Marsella Lim  
**Secretary:** JoAnn Ng

#### **Administrators:**

**Principal:** Heather Gascoigne  
**Vice-Principal:** Cindy Neufeld

1. Call to Order and Introduction of attendees: Hailey Wong, 6:35pm

2. Committee Reports:

a. **Hot Lunch** - Marsella Lim and Angie Harianto

- Hot Lunch will now be every Thursday, up from last year's twice a month
- Introduction of Munch-a-Lunch Online Ordering this year
- Parents are encouraged to order full sessions of Hot Lunch at one time, but individual orders are accepted up to 9 days prior to the Hot Lunch date
  - a hot lunch can be cancelled up to 9 days prior to the Lunch date and the student's account will be credited for the meal

- b. **Book Fair** - JoAnn Ng and Michelle Chien (absent)
- this Fall's Book Fair is set for Thurs, Oct. 25th and Fri, Oct. 26th in the school library
  - the Book Fair is parent-run to raise funds for PAC, and acquire new books for the library
  - volunteer forms will be sent home by the end of the month, and a schedule will be posted closer to the Book Fair dates
- c. **Fruit and Vegetable** - Sherly Heck
- government funded program providing fresh local fruit and vegetables to all students(K - Gr 7), roughly twice a month
  - deliveries arrive on Mondays, with distribution to classes the following Tuesday morning
  - parent volunteers are needed to help with washing and distributing of produce on Tuesday mornings
- d. **Milk/Dairy** - Winnie Huang and Margaret Szeto
- government funded program in association with Dairy Farmers of BC providing milk and soy milk to students from K to Gr 5
  - parent volunteers are needed to help distribute the milk to students, roughly twice a month, on Wednesdays before lunch
- e. **Sports Day** - Hailey Wong and Marsella Lim
- held the third week of May
  - PAC provides recess snacks (watermelon) to all students
  - PAC also offers concession sales during recess and lunch, and hot lunch options (fundraisers)
- f. **Grade 7 Grad Coordinators** - Marsella Lim and Angie Harianto
- helps coordinate fundraising for grade 7 activities (camp, grad, and year-end activities)
- g. **Webmaster** - Brian Yip
- updates the Weir PAC website [www.weirpac.weebly.com](http://www.weirpac.weebly.com)
- h. **Media & Communication** - Hailey Wong
- PAC website and weekly emails

i. **Strings Program**

- before-school violin program run by the PAC
- VSB-run Strings program ended 3 years ago due to budget cuts
- this is the 2nd year of Weir's PAC-run program
- 24 students (Gr 3 to 7) attend classes twice weekly, from 8am-8:45am
- Strings students perform at both Winter and Spring School Concerts

3. Fundraising: PAC raises funds for a variety of things for the school:

a. **Playground purchase and maintenance**

- after years of fundraising, PAC finally purchased and installed our Primary playground 2 years ago at a cost of \$50,000+
- funds need to be set aside for maintenance of the Primary + Intermediate playgrounds

b. **Library Books**

- 2 to 3 Scholastic Book Fairs are held throughout the year to fundraise for the library

c. **Classroom Funds**

- \$250 per classroom teacher (18 this year) and \$125 per resource teacher (7 this year) for a total of **\$5,375.00** going towards your child's classroom this year

d. **Technology program**

- 2017/2018 school year, PAC purchased 14 new iPads, at a cost of almost \$4300
- 2018/2019 last year of iPad lease of almost \$6000
- provided smart boards and projectors for all classrooms by 2017/2018 school year

e. **Gym equipment - \$500**

- equipment that is used for Physical Education classes, and equipment that is used by the students at recess and lunch, and other times

f. **Performing Arts - \$800**

- Weir invites various arts groups to perform at the school for the students 2-3 times a year

g. **Arts Fund - \$350**

- art supplies for all the notice boards found around the school to display the students' art work and projects

**h. Principal and Vice-Principal's Funds - \$500 each**

- these are discretionary funds

**i. Year End Awards - \$500**

- to recognize student achievement

**j. Grade 7 Camp buses - \$1000**

**k. KSS Scholarship - \$700**

- is split between one male and one female recipients who are graduating from Killarney Secondary, and had studied at Weir for at least 4 years

When all the above items that the PAC provides to the students and staff of Weir is added up, the PAC has an **operating budget** of **\$16,185.00**.

4. Fundraisers -To meet these obligations, PAC fundraises in the following ways:

**a. Direct Donation campaign**

- ongoing throughout the year
- donations over \$25 are tax deductible

**b. Hot Lunch**

- runs every Thursday, starting September 27th

**c. Book Fair**

- 2 Scholastic Book Fairs are held in the Fall and the Spring
- Weir holds a "Buy One Get One Free" one day sale at the end of the school year

**d. Sports Day**

- funds raised through hot lunch and concession sales

**e. Movie Nights**

- funds raised through concession sales
- 2-3? movie nights this year; first to be in October

**f. Spirit Wear**

- sold Weir Wolves logo black t-shirts with great success last year
- propose to sell red dri-fit type t-shirts this year (after Dec)

**g. NEW! Purdy's Chocolates**

- winter fundraiser from Nov-Dec

#### **h. Other possible fundraisers**

- gift cards are very labour intensive for very low returns, but may offer a limited selection (most popular) for winter fundraising (Nov-Dec)
- White Spot gift cards - Hailey will inquire if this fundraiser is available only at Christmas or is offered throughout the year (perhaps a Spring fundraiser)
- local businesses or parents with businesses may offer gift cards - eg. Famous Foods

#### **5. New Business:**

##### **a. Munch-a-Lunch - Marsella Lim**

- introduction of on-line ordering to Weir school will make lunch ordering easier for parents, they will receive reminders of upcoming lunches, and going paperless is better for the environment

##### **b. PAC Box**

- new this year, a steel 'mailbox' is being installed outside the office so that Hot Lunch payments, movie night money, etc. can be dropped off in a secure location, and relieve teachers from having to collect PAC funds in the classroom

#### **6. Principal and Vice-Principal Updates:**

##### **Ms. Gascoigne**

- Thanked newcomers for coming out, and encouraged new parents to come out and participate
- Weir was the first Vancouver school to adopt the Bring Your Own Device program for grades 4-7
- Weir is scheduled to undergo seismic upgrading in 2 years
- the large number of combination classes this year was necessary to accommodate designated students and class size limits
- Senior Soccer has started and the co-ed team is being coached by Coach Dan (parent), Ms. Hsu, and Mr. Chai

##### **Ms. Cindy Neufeld - new Vice-Principal at Weir this year**

- an administrator for many years, previously a principal in Williams Lake
- enjoying the school, staff, and students
- 2 parent/teacher conferences occur during the year
- 'report cards' are given out at the end of January and the end of June

#### **7. Adjournment of meeting: 8:00pm**