

DR. GEORGE M. WEIR ELEMENTARY SCHOOL
Weir PAC Annual General Meeting
June 19, 2023 6:30-8:00pm
Hybrid meeting
(in-person at Weir Library & virtually on Zoom)

Minutes of PAC Meeting

In Attendance:

PAC Chair: Hailey Wong	Treasurer: Marsella Leung	Secretary: Gloria Yong
Vice Chair: Maxine Shiu	Principal: Riley McMitchell	Vice-Principal: Nicole Behrenz
Denise Hayes-McCoy	Qinzhou (Kent) Dai	Sharon Loi
Viri Castro	Angela Delorme	Gloria Terry
Alex Yong	Jackie Quiring	Isadora Lin
Indu Bhagat	Juan Carlos Castro	William Lin
Rock Hu	Brenda Lui Hu	Anshuman Mehta (Zoom)
Jameena Jawfer (Zoom)	Gloria Duong (Zoom)	Michelle Chien (Zoom)
Connie Cheung (Zoom)	Jeremy Liao (Zoom)	

1. Call to Order

2. Recap of 2022-2023 Activities

- Hot Lunch Sept - June Weekly every Thursday
- 'Welcome Back Treats Cart' for staff Nov. 15, 2022
- "Weir Together" tees Dec. 7, 2022: Free Weir tees for all students & staff
- Fruits & Veggie Program Jan - June
- Dairy Program Jan - June
- Used Book Exchange March 6-9, 2023: Promotion of literacy & the love of books
- Sports Day May 19, 2023: Free watermelon recess snacks, hot dog hot lunch, concession
- Spring Carnival May 26, 2023: Games, bbq, prizes, silent auction
- Free Pizza Lunch for Weir students June 20, 2023: Cheese pizza, juice box, chips

- Weir Staff Appreciation Lunch June 26, 2023: Catered Mexican lunch from Sal y Limon

3. Financial Report

- Hot Lunch \$12, 176.02
- Sports Day \$ 786.06
- Spring Carnival * Games + Food \$3,461.09 * Silent Auction \$3,840.00 \$7,301.09
- TOTAL MONEY RAISED IN 2022-2023 \$20,263.17

In the past, the PAC General fund was held with the school. Starting next school year, PAC will take over. As such, a new bank account has already been set up at Vancity. This is due to the district wanting to shift schools away from having the responsibility of holding the account money. Gaming grant money CANNOT be combined with the general account. Refer to "Revenue & Expenses" chart. Gaming grant is \$20/student. Last year 354 students. Gaming grant goes towards non-curricular items: new playground, new clubs.

4. 2022/2023 Hot Lunch Tidbits

- organized 35 hot lunches not including Sports Day & Free pizza lunch
- 6461 meals served over the course of the 35 hot lunch days
- 6719 meals if including Sports Day
- 4062 slices of pizza were served over the course of this year

Statements of Revenue & Expenses for 2022-2023
as of June 18, 2023

REVENUE	PAC GENERAL (school)	PAC GENERAL (Vancity)	GAMING (Vancity)
Gaming Grant 2022-2023 (354 students)			\$7,080.00
Interest Revenue	\$ 616.72		
Hot Lunch (net amount fundraised)	\$12,176.02		
Sports Day	\$ 131.71	\$ 654.35	
Carnival	\$ 499.70	\$6,801.39	
Treats Day		\$ 484.00	
Staff Appreciation Lunch	\$ 1,947.90		
TOTAL 2022-2023 REVENUE	\$15,372.05	\$7,939.74	\$7,080.00

Statements of Revenue & Expenses for 2022-2023
as of June 18, 2023

EXPENSE	PAC GENERAL (school)	PAC GENERAL (Vancity)	GAMING (Vancity)
Welcome Back Treats for Staff	\$132.33		
<u>Dispersement</u> of PAC Budget	\$9,950.00		
<u>Munchalunch</u> System Fees (2022/2023)	\$336.00		
Microphone stands, microphone clips & podium	\$907.26		
Grandview Crystal Projection Screen	\$498.40		
<u>Munchalunch</u> Stripe (CC) Fee	\$1,463.65		

Statements of Revenue & Expenses for 2022-2023 School Year
as of June 18, 2023

EXPENSE	PAC GENERAL (school)	PAC GENERAL (Vancity)	GAMING (Vancity)
Weir Open House Refreshments			\$800.74
Weir Handprint Canvas			\$804.38
Weir Together T-Shirts			\$3,259.23
School Painting Supplies by JoAnn Kamimura			\$343.30
Sports Day (posters & stickers), School Spirit Weir tattoos, Free pizza lunch			\$1,080.65
TOTAL EXPENSE	\$13,287.64	\$ 0.00	\$6,288.30
Revenue over Expenses for Year	\$2,084.40	\$7,939.74	\$791.70
Surplus, Beginning of School Year	\$43,623.17	-	\$39,630.33
Surplus, as of June 18, 2023	\$45,707.57	\$7,939.74	\$40,422.03
CURRENT BALANCE as of JUNE 18, 2023:	\$53,647.31		\$40,422.03

Notes:

- 1. Included in the PAC General Account is the PAC Grade 7 Grad Activities carry forward amounts:**

2018/2019 = \$2,990.03 2019/2020 = \$3,598.03

- 2. Carryforward Grade 7 Activities Fund available for the next 3 grad classes:**

2022-2023: \$2,196.02 2023-2024: \$2,196.02 2024-2025: \$2,196.00

- 3. Transfers from PAC General to Grade 7 Activities school account (not completed):**

Carry Forward Grad Activities Funds	\$2,196.02
Gr. 7 pizza fundraisers (April 4 & 25)	\$1,045.20
Carnival: Special Edition Weir tees sold	\$38.00
Carnival: Silent Auction Baskets from Div 1, 2, 3	\$330.00
June 13 th Treats Day Sale (50% of \$484)	\$242.00
TOTAL MONEY TRANSFER TO GR.7 GRAD ACTIVITIES A/C	\$3,851.22

- 4. PAC General account balance after the above transfer: \$49,796.09**

5. 2023-2024 PAC Budget

- Changes to Fruits & Veggies + Dairy Program
 - BC Agricultural has been providing: in the past government has been paying 100%; next year will require 25% payment - \$68 that PAC needs to pay
- Printer purchase for Hot Lunch Program
 - Will make next coordinator's job easier; and everything PAC related can be printed
- Funding requests:
 - Smart TVs & TV stands (ongoing project - \$1500 approx for each tv)
 - (due to projectors & bulbs high cost to repair)
 - Weir Garden: garden beds + granite benches
 - \$1500 each x 2 = \$3000
 - \$800 each x 4 = \$3200

Proposed 'One Time 2023-2024 Expenses

Fruits & Veggie Program: (estimated cost for 25% of 385 enrolling student @ \$0.70 per student)	\$70.00
Printer Purchase for Hot Lunch coordinator/PAC business	\$300.00
Smart TV & TV Stands (approx. \$1,500 each set; budgeting for 2 sets)	\$3000.00
Weir Garden:	
- Garden beds (\$1,500 x 2)	\$3,000.00
- Granite benches (\$800 x 4)	\$3,200.00
Proposed "One Time" Expenses for 2023-2024	\$9,570.00

Proposed 2023-2024 Annual PAC Budget

PAC Administrative Supplies	\$100.00
Art Fund	\$350.00
Bursaries	\$200.00
Class Fieldtrip Fund (based on 385 students @ \$10 each)	\$3,850.00
Grade 12 Killarney Secondary Scholarship	\$350.00
Grade 7 Camp Buses	\$1,500.00
Move Night License	\$430.00
PAC Meeting: Child Minding	\$100.00
Performing Arts	\$1,000.00
Principal's Fund	\$500.00
Sports Day	\$500.00
Sports Equipment	\$500.00
Staff Appreciation	\$150.00
Teacher Class Fund (15 teachers @ \$250 + 5 resource @ \$125)	\$4,625.00
Vice Principal's Fund	\$500.00
Munchalunch Fees	\$340.00
Student Awards	\$500.00
Discretionary Fund	\$500.00
Proposed 2023-2024 Annual Budget	\$15,995.00

Proposed 2023-2024 PAC Budget

Proposed "One Time" Expenses for 2023-2024	\$9,570.00
Proposed 2023-2024 Annual Budget	\$15,995.00
Proposed 2023-2024 PAC Budget:	\$25,565.00

*Budget was passed by all members.

6. Others: Extracurricular Choral Program

New: Extracurricular Choral Program (ECP)

- Last year, DPAC put together an Extracurricular Choral Program for schools in our district to opt-in
 - Served 1200 children in the district across 13 schools with 23 choirs
 - Based on the concept of kids singing with kids from their school community with rehearsals taking place at lunch, before or after school
 - Due to size & workload, DPAC decided to dissolve the DPAC ECP & have it managed by the Vancouver Extracurricular Music Society (VEMS)
 - BACKGROUND: met once per week/ 8-10 weeks per term
 - Cost: \$10 per rehearsal per child; bursaries were available
 - Junior Choir (K-3) & Senior Choir (4-7)
- Members voted on submitting our school in to get more information since there is no commitment currently

7. PAC Executive Election 2023-2024 - all voted in favour of the following names:

- PAC Chair: Alex Yong
- PAC Co Vice-Chair: Kent Dai & Jackie Quiring
- Secretary: Gloria Yong
- Treasurer: Isadora Lin
- DPAC Rep: Anshuman Mehta

8. Confirmation of 2023-2024 PAC Committee Leaders

- Hot Lunch: Michelle Chien & Jackie Quiring
- Book Fair/Book Exchange: Indu Bhagat & Sharon Loi
- Fruit & Veggies Dairy: Jennifer Yong
- Sports Day: Isadora Lin
- Fundraising: Emma Kedar & Angela Delorme
- Webmaster: Denise Hayes-McCoy
- Communications: Denise Hayes-McCoy

9. Principal & Vice-Principal Update

- Grade 7 camp - huge success; will continue with Sept & June model
- Huge thank you to Nicole as VP
- Hip hop week was fun; looking ahead to next year - Tennis next year (Tennis XL)
- In addition to garden plots, granite benches; over the summer, 2 more benches will be installed for September
- Mini music celebration to Killarney next Wednesday June 28 1:30-2:30pm
- Hiring: 2 classroom teachers, full time music & resource, part time resource teacher
- Music & Resource Teacher: Ms. Krof
- Part time resource: hired
- Grade 1/2: Amber Burma

10. Meeting Adjourned 8:00pm